



Subject:	Update on Strategic Cemetery and Crematorium Development
Date:	8 August 2017
Reporting Officer:	Nigel Grimshaw, Director City & Neighbourhood Services Department
Contact Officer:	Siobhan Toland, Assistant Director City & Neighbourhood Services Department Claire Sullivan, Policy and Business Development Officer

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	The purpose of this report is to report to committee on the key issues discussed at the Strategic Cemeteries and Crematorium Working Group meeting held on 26 June 2017.
2.0	Recommendations
2.1	The Committee is asked to; <ul style="list-style-type: none">• approve the minutes and the recommendations from the Strategic Cemeteries and Crematorium Working Group meeting held on 26 June 2017.
3.0	Main report
3.1	<u>Key Issues</u> The Strategic Cemeteries and Crematorium Working Group is a Working Group of the People and Communities Committee which consists of an elected member from each of the political parties.

3.2	<p>The minutes from the Strategic Cemeteries and Crematorium Working Group are brought before the Committee for approval. The key issues discussed at the 26 June meeting were:</p> <p><u>Update on Business Case of the Crematorium Development</u></p>
3.3	<p>Members were provided with an update in the respect of the options to develop new crematoria facilities and agreed that option 3.3 (new 1 chapel crematorium on Roselawn site & refurbishment of existing crematorium) could be considered as the Council's preferred option but that there are variations within this that need further exploration.</p> <p><u>Update of Meeting with Other Councils re a Regional Discussion on Crematoria and Cemetery Development</u></p>
3.4	<p>The Working Group noted the update provided and that officers would hold further discussions with neighbouring councils and that an update of these discussions would be provided to the Members.</p> <p><u>Update on findings of Survey of Crematorium Users</u></p>
3.5	<p>Members were updated on the findings of the survey of crematorium users and that the responses had been positive. There were some comments relating to the inadequacy of the facilities to deal with the number of cremations and these will be fed into the process around the development of future facilities. Members noted the information provided and agreed in principle to the change in frequency of the survey to annual and the associated change to nomination process for charitable donations regarding recycled metals.</p> <p><u>Update of Meeting with Memorial Sculptors – Stone Masons</u></p>
3.6	<p>Members noted the update that was provided on the meeting with memorial sculptors/stones masons that was held on 23rd May 2017 and that a future meeting would take place in the autumn.</p> <p><u>Update on Permanent Memorial to mark Plot Z1 in the City Cemetery</u></p>
3.7	<p>Members noted the information that was provided on the process that was being undertaken to install a permanent memorial to mark Plot Z1 in the City Cemetery and that regular updates would be provided to the Working Group.</p>

3.8	<p><u>Financial & Resource Implications</u></p> <p>There are no financial implications related to this report. The costs of the memorial at Plot Z1 will be met through the Council's capital programme.</p> <p><u>Equality or Good Relations Implications</u></p> <p>There are currently no equality or good relation implications in relation to the capital projects however this will continue to be reviewed as the projects are developed.</p>
4.0	Appendices – Documents Attached
	<p>Appendix 1 – Copy of the Minutes of the Strategic Cemeteries and Crematorium Working Group's meeting on 26 June, 2017.</p> <p>Appendix 2 – Copy of Minutes of the Strategic Cemeteries and Crematorium Working Group's meeting on 3 August, 2017 (will be circulated in advance of the meeting).</p>